

Exhibitor FAQs

In-person:

We are working with **Curtin Convention & Exposition Services** to manage the exhibit hall.

You will be receiving an Exhibitor Kit from. They will manage your shipping, move in and tear down. Extra amenities may be found here: <http://www.curtinconvention.com/specialty-furnishings>

The booth package includes an 8 x 10 piped booth, skirted table, 2 chairs, signing Basic Electricity (120 Volt 500 Watts) is a onetime fee of \$99.00. Please email your request to Edlen Electrical [Order Form](#)

EXHIBIT HALL SCHEDULE:

Monday May 23, 2022

- 12:00 – 3:00 pm set up pm Pasadena Convention Center PCC Ballroom Salons ABCD
- 3:00 – 4:00 pm - Afternoon Exhibitor Networking Break
- 5:00 – 7:00 pm Vendor social hour Ballroom Salons ABDC

Tuesday May 24, 2022

- 8:00 - 8:30 Coffee in exhibit hall
- 10:00 – 10:30 am Morning Exhibitor Networking Break
- 3:30 – 4:00 pm - Afternoon Exhibitor Networking Break

Wednesday May 25, 2022

- 8:00 - 8:30 Coffee in exhibit hall
- 9:15 – 9:45 am Morning Exhibitor Networking Break
- 3:00 – 3:30 pm - Afternoon Exhibitor Networking Break

Thursday May 26, 2022

- 8:00 - 8:30 Coffee in exhibit hall
- 9:30 – 10:00 am Morning Exhibitor Networking Break
- 3:30 – 4:00 pm - Afternoon Exhibitor Networking Break
- Tear down after 4:00pm

SHIPPING

Shipments accepted April 19 – May 19, 2022.
All rates and details will be managed by Curtin Convention & Exposition Services.

TO: Name of Company
FOR: Fire & Climate 2022 Conference
C/O: YRC Freight/Curtin Convention
11300 Peroria Street
Sun Valley, CA 91352

ACCOMMODATIONS

The host hotel is the Sheraton Pasadena Hotel attached to the Pasadena Convention Center. The rate is \$182/night and the cut off is 4/21/2022

Sheraton Pasadena Hotel
303 Cordova Street
Pasadena, CA 91101
626-469-8100
[Booking Link](#)
[Directions](#)

SUSTAINABLE EXHIBITOR BEST PRACTICES

IAWF Green Conference Initiative:

The International Association of Wildland Fire (IAWF) is committed to minimizing the environmental impact of its conferences and meeting through:

- Hosting meetings at environmentally sustainable or LEED Certified venues.
- Reducing the amount of solid waste produced by the event.
- Reducing energy and water consumption at the event.
- Minimizing or off-setting harmful emissions resulting from vehicular transportation and energy consumption associated with the event.
- Disposing of solid and liquid waste in an environmentally responsible manner.
- Selecting facilities who have developed a sustainability policy.
- Buying environmentally aware products.
- Educating participants and exhibitors.

Meet Green, our Sustainable Event Consultant, offers the following best practices:

- Create digital promotional materials and giveaways.
- Print responsibly if you need to print.
- Utilize reusable and recyclable packaging when shipping materials.
- Avoid single-use plastic items.
- Anticipate what you might have to donate.
- Donate your leftover booth materials to our donation program.
- Support local businesses, reducing transportation for shipping, and benefitting our destination community.



VIRTUAL EXPERIENCE:

The Fire & Climate Conference will be conducted as a hybrid conference, so each exhibitor will have the opportunity to host a virtual booth in addition to their in-person booth. We will not ask you to staff the virtual booth during the event, however, you may collect contacts and follow up afterward. You should think of it as a great advertising opportunity to the virtual attendees.

Please take a minute and watch the **[PheedLoop - Virtual Exhibitor Training](#)**. We will send you a link to update your profile and add resources, video, social media, etc.

Summary

- Ensure your virtual booth is ready to go by May 16th when we launch the virtual portion of the conference.
- Watch the PheedLoop Video
- Thank you for your help in promoting the Fire & Climate Conference!

Please do not hesitate to contact us with any questions.

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